

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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May 20, 2003

FROM: GARY PENROD, Sheriff
Sheriff's Department

SUBJECT: PROCUREMENT OF AIRCRAFT REPAIR SERVICES

RECOMMENDATION:

1. Authorize Purchasing agent to increase purchase orders to the following vendors in the amount of \$533,000, for the provision of aircraft repair services:

<u>Vendor</u>	<u>Year-to-Date Expenditures</u>	<u>Current Limit</u>	<u>Requested Increase</u>	<u>Total</u>
American Eurocopter	\$239,526	\$275,000	\$400,000	\$675,000
Turbomeca	32,923	75,000	100,000	175,000
Ro-Wing Aviation	71,512	75,000	33,000	108,000
Total	\$343,961	\$425,000	\$533,000	\$958,000

2. Authorize appropriation adjustment, in the amount of \$483,000, to the Sheriff's Special Revenue Fund Budget (SCE-SHR-SHR) for FY02/03 as detailed under Financial Impact below. (Four votes required)

BACKGROUND INFORMATION: County Policy No. 11-05 requires County departments to seek Board of Supervisors' approval when contracting for services with any vendor in excess of an aggregate amount of \$25,000 per scope of service, per department, per fiscal year. On August 20, 2002, the Board of Supervisors authorized purchasing authority with six aircraft repair vendors for a total dollar amount not to exceed \$610,000. The Department is requesting increased purchase authority with three of the six vendors, American Eurocopter, Turbomeca, and Ro-wing Aviation, to complete necessary repairs for the remainder of this fiscal year.

American Eurocopter and Turbomeca are the only vendors authorized to repair the Department's four EC-120 helicopters. American Eurocopter maintains the airframes and Turbomeca maintains the engines. The actual cost to maintain the EC-120s is higher than anticipated. As the Board may recall, the Sheriff's Department was the first agency in the nation to utilize the EC-120 for law enforcement purposes. Although the EC-120 has since become a staple for many law enforcement agencies across the country, the availability of refurbished parts has been limited. It is anticipated, that as other agencies' EC-120s become due for required maintenance, there will be an increase in availability of refurbished parts, which will help to control the cost of maintenance and repairs. The Department is requesting additional purchase authority with these two vendors (increases of \$400,000 and \$100,000 respectively) to complete necessary aircraft repairs.

Page 1 of 2

Record of Action of the Board of Supervisors

66

Ro-Wing Aviation provides repair services for the Department's two McDonnell Douglas helicopters. The Department is requesting additional purchase authority in the amount of \$33,000 with this vendor to complete any needed repairs.

REVIEW BY OTHERS: This agenda item has been reviewed by County Purchasing Department (Aurelio De La Torre, Director) on May 8, 2003; has been reviewed and approved as to legal form by County Counsel (Kevin L. Norris, Deputy County Counsel) on May 8, 2003; and has been reviewed by the County Administrative Office (Mario Lara, Administrative Analyst) on May 9, 2003.

FINANCIAL IMPACT: This additional expenditure, in the amount of \$533,000, will be funded by the Sheriff's Aviation Fund (SCE-SHR-SHR), which is funded by revenues derived from contract aviation services (mainly firefighting services for the California Department of Forestry) and proceeds from the sale of aircraft equipment. The Department is requesting an appropriation adjustment, in the amount of \$483,000, to provide adequate funding for this expenditure, as detailed below. There is no impact to local cost as a result of this request.

SCE-SHR-SHR 200 2855	Equipment Maintenance	\$483,000 (Increase)
SCE-SHR-SHR 440 4040	Fixed Asset Equipment	\$483,000 (Decrease)

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the department's proposal because the work being performed is required maintenance and this additional expenditure will be funded by the Sheriff's Aviation Fund (SCE-SHR-SHR) and does not require an increase in local funds.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Rod Hoops, Captain (356-3637)

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